

# Paper Title in Font Size Twenty

**A subheading is not necessary but if provided should be in font size 14**

Author(s) Name(s)

*Author affiliation(s)*

*E-mail*

## ***Abstract***

*The abstract is to be in fully-justified italicized text, below the author information. Use the word "Abstract" as the title, in 12-point Times New Roman, boldface type, centered relative to the column, initially capitalized. The abstract is to be in 10-point, single-spaced type, and up to 300 words. Leave two blank line spaces after the abstract, and then begin the main text.*

**Keywords:** *Format, Font size nine, Text, Create better worlds, List your keywords in this section.*

## **1. Introduction**

Congratulations! Your paper has been accepted for journal publication. Please follow the steps outlined below when submitting your final draft. These guidelines include complete descriptions of the fonts, spacing, and related information for producing your manuscripts.

## **2. Formatting your Paper**

All the content including text, illustrations and charts, must be kept within the margins of the paper and the orientation of all pages should be in portrait style.

## **3. Main Title**

The main title (on the first page) should be in Times New Roman 20-point, boldface type. Capitalize the first letter of nouns, pronouns, verbs, adjectives, and adverbs; do not capitalize articles, conjunctions or prepositions (unless the title begins with such a word)

(*e.g.* **A Narrative of Humanity**). Do leave two blank lines after the title.

## **4. Author Name(s) and Affiliation(s)**

Author names and affiliations are to be centered beneath the title and printed in Times New Roman 12 font

### **4.1. Affiliations**

*Affiliations are centered and italicized, not bold. Include e-mail addresses if possible.*

For example:

Author<sup>1</sup>, Author<sup>2</sup> and Author<sup>3</sup>

<sup>1</sup>*Affiliation*

<sup>2</sup>*Affiliation*

<sup>3</sup>*Affiliation*

<sup>1</sup>*Email*, <sup>2</sup>*Email*, <sup>3</sup>*Email*

#### 4.2. Corresponding Author

Corresponding author should have an asterisk sign (\*), after the corresponding author’s name. The Corresponding author (e.g., \*Corresponding Author) label should appear at the footnote section of the first page of the paper, Times New Roman in style and 10 in font size.

### 5. Main Text

Type your main text in 12-point Times New Roman, single-spaced. Do not use double-spacing.

#### 5.1. Tables

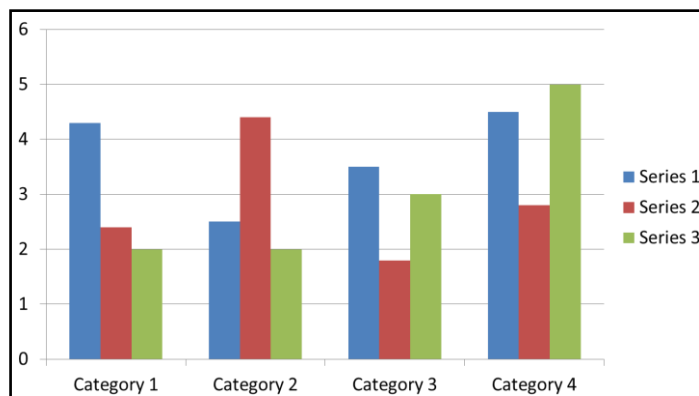
Place tables as close as possible to the text they refer to and aligned to the center. A table is labeled *Table* and given a number (e.g., **Table 1. Sample Datasheet**) and should be numbered consecutively. The table label and caption or title appears 12pt space above the table, 6pt space after the text or paragraph if any; it should be uniform font and font size, preferably 11pt font size and Helvetica style, aligned to the center and bold face. Sources and notes appear below the table, aligned left. All tables must be in portrait orientation. For Example:

**Table 1. Table Label**


#### 5.2. Figures

Place figures as close as possible to the text they refer to and aligned center. Photos, graphs, charts or diagram should be labeled *Figure* (do not abbreviate) and appear 6pt space below the figure, 12pt space before the next text or paragraph, and assigned a number consecutively. The label and title should be in line with the figure number (e.g., **Figure 1.** use 11pt font size and Helvetica style, aligned center and bold face. Source (if any) appear underneath, flush left. Figures should be at good enough quality. Minimum image dimensions are 6 cm (2.3622 in) wide and 6 cm (2.3622 in) high.

For Example:



**Figure 1. Figure Label**

## **6. Footnotes**

Use Times New Roman 8 point type, single- spaced.

## **Appendix**

An appendix, if needed, should appear before the acknowledgments.

## **Acknowledgments**

These should be brief and placed at the end of the text before the references.

## **References**

List and number all bibliographical references that have important contribution on the paper, (if possible, limit to 30, only necessary citations are recommended). 8-point Times New Roman, fully justified, single-spaced, at the end of your paper.

## **7. Declaration Forms**

You must include a soft copy of the filled in and duly signed KJHSS Declaration Form when you submit your paper. The Declaration form is available in the journal home page. Authors are requested send their declaration forms to [kjhss@kristujayanti.com](mailto:kjhss@kristujayanti.com) along with their manuscripts after incorporating all the changes of the Review Committee.